



APPLICATION for the recognition of academic achievements/work placements **obtained/completed abroad** in the study programme _____

For submission to the **responsible** department

Name, first name of student: _____ **Matriculation number:** _____

Department:

Name of university/institution abroad: _____

To be completed by student							
Country visited: _____			Duration of study-relevant period abroad in months: (round off to full months)		or (enter number)	< 1 month (mark with a cross if applicable)	
Type of visit abroad: (please select one)			University studies	Work placement	Other study-related visit (for example, summer school, excursion)		
Type of mobility programme¹: (please select one)			Erasmus+	Other publicly funded programme	With a non-publicly-funded programme	No programme, self-organised (applies only to university studies)	
¹ If the programme was funded by a combination of EU and national funds, EU funding should be given priority, e.g. Erasmus+ and AuslandsBAföG. See appendix for more information.							
I apply for recognition of the following credits/work placement:			To be recognised at Fulda University as:		To be completed by the International Coordinator officer in the department		
Name of course/module/work placement at the university abroad/company abroad	ECTS or equivalent	Mark if applicable	Name of course/work placement/module in Fulda	Modul-code	ECTS	Mark if applicable	Signature



I apply for recognition of the following credits/work placement:			To be recognised at Fulda University as:		To be completed by the International Coordinator in the department		
Name of course/module/work placement at the university abroad/company abroad	ECTS or equivalent	Mark if applicable	Name of course/work placement/module in Fulda	Modul-code	ECTS	Mark if applicable	Signature

I have completed the following courses during my study abroad semester. These additional achievements will not be recognized for my studies.
I request to list them in an additional document.

Name of course/module/work placement at the university abroad/company abroad	ECTS or equivalent	Mark if applicable

Date, signature student

To be filled in by the accreditation officer/Chairman of the Examination Board in the department	
Total number of recognised ECTS points obtained abroad:	ECTS-Punkte _____ (enter number)
_____ Name of International Coordinator	_____ Date and signature of International Coordinator
_____ Name of Chairman of the Examination Board	_____ Date, signature of Chairman of the Examination Board

Copy to International Office (Attn: Maria Campuzano for Studies in Europe, Helene Schmidtke for Studies in Overseas) **via Department**

Important! This application must be accompanied by the following documents: Transcript of Records, Learning Agreement/work placement agreement

APPENDIX:

Type of mobility programme

01	EU programme (EU-funded, e.g. Erasmus)	<ul style="list-style-type: none"> - all European education programmes, currently Erasmus+ (2014-2020); - Erasmus+ study visits (SMS); - Erasmus+ student work placements (SMP); - EU-third country programmes (EU-China, EU-USA, EU-Canada, etc.); - EU-funded scholarships from the Nationale Agentur im Pädagogischer Austauschdienst (e.g. COMENIUS).
02	Other publicly funded programme (e.g. institutional partnership; non EU-funded)	<ul style="list-style-type: none"> - Scholarships from state universities (host/home university); - Scholarships from publicly funded foundations (e.g. Studienstiftung, Friedrich-Ebert Foundation, etc.); - Scholarships awarded through DAAD (including Promos, ISAP, Carlo-Schmid-Programm, FIT weltweit, Go East Sommerschule, IAESTE, etc.); - Auslands-BAföG, Deutschlandstipendium.
03	With a programme not supported by public funds	<ul style="list-style-type: none"> - Scholarships from private universities (host/home university); - Scholarships from privately funded foundations (e.g. Bayer Foundations, Joachim Herz Stiftung, Stiftung Mercator); - Funding programmes from the national or international private sector, e.g. SpeedUp from the BWM Group, NextGen Scholarship for Study in the US, Rotary Club Scholarships).
04	No programme, self-organised	<ul style="list-style-type: none"> - Self-funding, so-called "free movers"; - Third-party funding, for example, through the private sector without a support programme (e.g. individually granted financial support from individual companies); - Work placements abroad (paid or unpaid) without a support programme.